

Data and Committee Assistant – OSPAR Commission Secretariat

Remuneration

Staff members are remunerated in accordance with the scales of remuneration of the Co-ordinated Organisations for staff serving in the United Kingdom. Remuneration comprises basic salary, plus any allowances which may be payable depending on the personal circumstances of the staff member. A summary of the allowances which may be payable is given below. (Rates are as at 1 January 2017).

Basic Salary

The basic salary of approx. £31 676 per annum is after deduction of Commission tax and rises by annual increments.

Allowances

Household allowance: payable to staff members who:

- (a) are married;
- (b) are widowed, divorced, legally separated or unmarried with dependent child or children;
- (c) by special reasoned decision of the Executive Secretary based on supporting documents, to a staff member who, while not fulfilling the conditions laid down in (a) or (b), nevertheless actually assumes family responsibilities;
- (d) do not qualify under (a) or (b) but have one or more dependants within the meaning of the Staff regulations.

Rate: 6% of basic salary.

Expatriation allowance: payable to staff members who are not UK nationals and who are resident abroad at the time of their appointment.

Rate: 10% of basic salary for all officials;

Children's allowance: payable for each dependent child within the meaning of the Staff Regulations.

Rate: £257.89 per month per child.

Installation allowance: payable to a staff member whose place of residence was more than 100 kilometres or 60 miles from London at the time when he/she accepted employment with the Commission.

Rates: 30 days' basic salary for a staff member not entitled to the household allowance;

45 days' basic salary for a staff member entitled to the household allowance but with not more than one dependent child;

60 days' basic salary for a staff member entitled to the household allowance and having at least two dependent children.

Pension Arrangements

Each staff member is required to contribute 7% of basic salary towards their pension; the Commission's contribution amounts to 14% of basic salary.

National Insurance

Staff members who are not citizens of the United Kingdom or permanently resident in the United Kingdom are exempt from the payment of UK National Insurance (social security) contributions. It may be desirable for expatriate staff members to maintain their social security contributions in their country of origin in order not to lose their entitlement to long-term benefits.

Income Tax

Staff members are subject to a tax imposed by, and for the benefit of, the Commission on salaries and emoluments paid by the Commission. Such salaries and emoluments are exempt from United Kingdom income tax, but the UK Government retains the right to take these salaries and emoluments into account for the purpose of assessing the amount of taxation to be applied to income from other sources.

The salaries and emoluments paid by the Commission may not be exempt from taxation in countries other than the UK.

Permanent Health Insurance

The Commission has established a permanent health insurance scheme (non-contributory) to safeguard staff members' incomes in the case of long-term sickness or disablement.