



OSPAR COMMISSION

*Protecting and conserving the
North-East Atlantic and its resources*

Deputy Secretary: OSPAR Commission

Starting date:	1 January 2021
Closing date for applications:	31 January 2020
Location:	London
Salary:	Approximately £64 000/year

Profile: University graduate (preferably in natural/environmental sciences, environmental engineering, environmental management). Minimum of five years' **relevant** professional experience. The person appointed will be primarily responsible for work related to OSPAR's Hazardous Substances Committee (HASEC), and its subsidiary groups on eutrophication, trends and effects of substances in the marine environment, atmospheric and riverine inputs, ocean acidification, as well as OSPAR's Coordination Group (CoG) and its subsidiary group on the Marine Strategy Framework Directive.

Applicants must be nationals of one of the OSPAR Contracting Parties or of any other state which is a Member State of the European Union.

For a complete job description and instructions on how to apply¹ please consult the OSPAR website:
<https://www.ospar.org/organisation/vacancies>

Main duties and responsibilities

1. Support the work of the Hazardous Substances Committee, its subsidiary groups and OSPAR's Coordination Group, and prepare OSPAR meetings, including drafting agendas, meeting and working documents, identify follow-up actions and assist the OSPAR Executive Secretary on related policy issues.
2. Contribute to the development and implementation of other strategic and cross-cutting issues.
3. Liaise with other regional environmental conventions and organisations.

Required competencies

1. Knowledge, experience and understanding of regional coastal and ocean governance mechanisms, including the linkage between the Sustainable Development Goals of the United Nations, marine environmental protection, environmental policy and its regulatory basis, and of practical, legal and institutional aspects of intergovernmental organisations.
2. Experience or knowledge of global marine environmental regulation and policy-making, including EU regulations and processes.
3. Representational skills to present material to the OSPAR Commission and its subsidiary bodies and to represent the views and policies of the OSPAR Commission in other forums.
4. Strong organisational, administrative and IT skills.
5. Excellent written and spoken English and document drafting, presentation and communication skills. Working knowledge of French would be an advantage.
6. Ability to work under pressure to tight deadlines, and to work independently exercising initiative and judgement, and as part of a team in a multicultural context.
7. Experience of working in an international environment or organisation is desirable.

¹ Applicants' data will be handled in line with the OSPAR Privacy Policy, <https://www.ospar.org/privacy>